

MEETING MINUTES October, 2016

Present:

Monika, Radu, Flavius, Matt, Cipi, Yuriy, Alixandru, Iacob, Francis, Patrice, Flavius, Roger, Luci, Robert

Thad's Birthday – Happy Birthday!!!!

Cipi vacation Oct 7 and 11

Radu off Oct 7 –17.

Say welcome to Matt Lindl. He comes from Pacific Rim cabinets and has a lot of experience working as a customer service for high end cabinetry. He will be a great asset to our company. Matt will be starting the JIT (Job Instructions Training) offered by UBC on October 11,12, 13. Companies that apply the Job Instructions method have experienced success in productivity improvements, cost savings, quality improvements and standardized processes. This will be a hands-on workshop and we can't wait to hear all about it when he's completed it.

Flavius please make sure he gets all of the necessary orientation, tool/skill training etc. Forklift needs some maintenance Monika to take care of it.

Yoshi is our new First Aid Attendant. His course was October 2nd.

Also we'll be getting benefits. Andrew Acherman will set everyone up and Monika will help with the paperwork. You will each receive a copy of the policy in your email.